Hi Club Captains/Junior Coordinators  
  
Finals are here again, and I'd like to remind you of the usual procedures.  
  
Results for the final round are to be entered into League Manager by Saturday night, 3rd March. Also, for semis and grand finals on the 17th and 24th respectively. Confirmed by Sunday morning please.  
  
Score sheets for the last minor round are to be forwarded to the GDTA recorder as usual but please ensure that they reach him by Tuesday 6th March.

Score sheets for the SFs and GFs are to be dropped off at Seacliff by 9:00am on the Sunday following the match. Can also be dropped off at Peake Gardens Riverside on the Saturday evening or given to a member of the Executive. Winning semi-finalists and grand-finalists should take responsibility for this.

**Order of Merits** – Need to be in by Wednesday evening the 7th March 2018. Please check that names are entered correctly in League Manager. Any alterations for the grand final need to be approved by the Executive. Both Senior and Junior Orders of Merit to be sent to the GDTA Scores Recorder – see program for postal and email addresses.

There are 5 leagues in League Manager viz Women only, Men only, Mixed Doubles, Junior Boys and Junior Girls. Please use a separate **order of merit form** for each comp. If this order of merit differs to that played in the last minor round, please give an explanation at the bottom of the sheet. The form can either be filled in and emailed as an attachment or printed off, filled in and then forwarded.

*Who do you put into the Order of Merit?* - All players qualified to play finals in that team (this may include players in a lower team). To qualify, Senior players need to have played 5 matches in Seniors for that team (or lower) except for mens div 6 and mixed div 5 which are 4 matches, and Juniors need to have played 5 matches, except in Girls div 5 which is 4 matches, for that team (or lower).

Some players may have qualified in 2 separate divisions. If a player has played more matches in one division than the other, then that player should play in the division where they have played the most recent matches. Please bear this in mind when doing your Club Order of Merit.

A reminder that the top 4 players of State/Metro League teams cannot play in GDTA singles or mixed doubles comps. Also, a player can’t play finals in 2 different competitions conducted at similar times.

In **Singles comps**, doubles are also played in order of merit ie the better pairing of doubles players plays in the first double.

**Clarification of “Order of Merit” in Mixed doubles competition***: Players from the first mens and womens doubles are to play in the first or second mixed doubles. A fifth player playing mixed only, plays the mixed as per established order of merit. An order of merit must be established. Doubles to be played in order of merit*  
  
**Senior finals all start at 1pm.**  
  
**Junior semis to be played at normal times but Grand Finals to be played at 9am.**

Junior presentations will be at Grand Final venues at completion of matches. Venue supervisors are to pick up trophies at Peake Gardens Riverside on Thursday 22nd March from 5:30 to 8:30pm.  
  
Senior shields need to be dropped off at Seacliff (there’s a Council of Management meeting on the 12th), AH Trophies (402 Goodwood Rd, Cumberland Pk) or given to an Exec member. Please do this in the near future.  
  
For Mens Div 1 and Womens Div 1 teams, please get Parsons medal votes entered by Tuesday 6th March.

For finals **each team** is to supply **new balls** as follows:-

Senior singles – div 1 at least 6, others at least 4; Mixed doubles – div 1 at least 6, others at least 4, Juniors – at least 2

Please advertise the Senior Presentation Night dinner on the 6th April. Flyer to be emailed and put on website shortly.  
  
Good luck.  
  
Roger Davey  
GDTA President