

GLENELG DISTRICT TENNIS ASSOCIATION INC

MATCH ADMINISTRATION BY-LAWS 2015/16

1. INTERPRETATION

- a) **Affiliation Fee** is a non-refundable fee payable by a Club to the GDТА in respect of a Nominated Team;
- b) **Competition** is Friday Junior Girls, Friday Junior Boys, Saturday Junior Girls, Saturday Junior Boys, Saturday Women's, Saturday Men's, Saturday Combined or Saturday Doubles;
- c) **GDТА** is Glenelg District Tennis Association Incorporated;
- d) **Inclement Weather** is a weather condition that may make match play impractical or dangerous;
- e) **Nominated Team** is a team nominated by a Club and graded prior to the commencement of a Competition and any changes approved by the Executive Committee;
- f) **Order of Merit** is a list of a Club's players in a Competition, by gender, ranked from highest to lowest;
- g) **TA** is Tennis Australia.

2. COMPETITIONS

- a) Competitions are conducted and administered by the GDТА;
- b) The format and dates of Competitions conducted by the GDТА are determined by the Executive Committee;
- c) Players competing in Junior Competitions are to be 17 years or under for the duration of the Competition;
- d) No player who has played in any organised tennis Competition conducted at similar times, during the same season as GDТА Competitions, shall play for a Club without the prior consent of the Executive Committee;
- e) No player may play for more than one Club in a Competition.

3. CLUB NOMINATIONS

- a) Any team submitted by a Club is to be submitted in Order of Merit and according to any other requirements of the Executive Committee;
- b) A team submitted for a Competition will be graded by the Executive Committee;
- c) Each Nominated Team is to be set up as a Squad online at the TA League Manager by the date of the first programmed match;
- d) A Club is liable to pay any applicable Affiliation Fee for any Nominated Team;
- e) The Executive Committee may take any action to ensure a Competition is equitable;

- f) Changes to the Nominated Team that occur between the grading date and the date of the first programmed match are to be approved by the Executive Committee before the first match;
- g) Changes made to any Nominated Team, other than by Order of Merit movement, must be detailed on the Score Sheet and recorded as updates to Squad Lists at the TA League Manager website by midnight Monday following the match;

Penalty \$25 per team

- h) Where a Club has more than one Nominated Team in a Division, players may not transfer between those teams after playing four matches for one of the Nominated Teams;
- i) Changes will be reviewed by the Executive Committee having regard to fairness of the altered Order of Merit and whether the change would have affected the original grading of the Nominated Team;
- j) Once any player has played half of the programmed matches in a Competition, no transfer between Competitions will be allowed. This applies to competitions conducted at similar times.

4. MATCHES

i) Procedure

- a) Prior to the commencement of a match, team captains are to list players on the match Score Sheet;
- b) The Order of play shall be as follows:
 - i. Round 1 1, 2, 3, 4
 - ii. Round 2 2, 3, 4, 1
 - iii. Round 3 3, 4, 1, 2
 - iv. Round 4 4, 1, 2, 3

This sequence is to be repeated until finals;

- c) Starting times for matches shall be determined by the Executive Committee;
- d) Where additional courts are available during the course of a match, those courts are to be used;
- e) Where courts are available beyond the scheduled completion of a match, matches are to be completed;
- f) Where courts are not available beyond the scheduled completion of the match, matches-in-progress are to cease at the completion of the game (in the set) being played, including a tie-break game;
- g) The winner of each completed match shall be the team winning the greater number of sets and, if sets are equal, the greater number of games it sets and games are equal the match is drawn. If the match is unfinished, a winner will be declared if the match result is certain;

- h) Clubs are to ensure Score Sheets are completed in respect of its Home teams and forwarded to the Recording Secretary by 7pm on the Tuesday following the match;

Penalty \$25 per team

- i) Clubs are to enter results online at the TA League Manager website by midnight on the Monday following the match;

Penalty \$25 per team

- j) Clubs are to confirm results online at the TA League Manager website by midnight on the Tuesday following the match;

Penalty \$25 per team

- k) Clubs with teams competing in the Division 1 Saturday Women's and Saturday Men's Competitions are to enter votes at the TA League Manager website by midnight on the Monday following the match for the best and fairest opposition players.

Penalty \$25 per team

ii) Order of Merit

- a) The Order of Merit must be complete, including any Nominated Team not playing;
- b) A player shall not change greater than one position in the Club's Order of Merit after four programmed minor round matches have been completed;
- c) A losing player or doubles pair may not be promoted over a winning player or pair in the next match in which they participate;
- d) Clubs that breach the Order of Merit will incur loss of premiership points as determined by the Executive Committee.

iii) Forfeits

- a) If a player is not in attendance within five minutes of the scheduled starting time of a match, then that player is liable to forfeit to their first opponent(s). If a player is not in attendance within thirty minutes of the scheduled starting time of the same match, then that player is liable to forfeit to their next opponent(s);
- b) Any forfeit claimed is to be notified to the opposing Team Supervisor (junior matches) or Team Captain (senior matches) at the time the breach occurs. Retrospective claims for forfeit may not be made;
- c) Where any team has to forfeit any sets, and those sets have not commenced, the sets are to be forfeited by the lowest ranked player(s) where practicable;

- d) Score Sheets are to be forwarded by the Home team where any team forfeits. The Home team is to ensure that all players receiving the forfeit are listed and the reason for the forfeit is recorded.

iv) Inclement Weather

- a) Prior to the commencement of match play, and not before the day of play, the Executive Committee may make a determination of Inclement Weather. Such a determination will be notified on the GDTA website. If a determination is made within one hour of the commencement of play, Clubs will be notified by phone. If no determination is made, matches are to proceed;
- b) Once a match has started, the determination of Inclement Weather is made by the Team Supervisors (junior matches) or Team Captains (senior matches) after mutual agreement. This determination is to be made having regard to the safety of players;
- c) Score Sheets are not required if a determination of inclement weather is made by the Executive Committee;
- d) As a guide, a determination of Inclement Weather will be made by the Executive Committee if the temperature at 5.00pm is 37 degrees Celsius or higher for Friday Competitions and if the Bureau of Meteorology maximum temperature forecast at 6am is 37 degrees Celsius or higher for Saturday Competitions.

5. JUNIOR MATCHES

- a) All players should be able to score, serve and demonstrate a basic court etiquette;
- b) Teams shall consist of four or five players;
- c) Teams may contain up to two players of the opposite sex provided they compete below Division 4;
- d) Teams are to have an adult Team Supervisor present during the entire match;
- e) All matches consist of two doubles and four singles;
- f) No player may play more than one doubles and one singles;
- g) Doubles matches are to be played first unless agreed otherwise by Team Supervisors;
- h) The player listed highest in the Order of Merit, who is playing doubles, is to play in the number 1 doubles;
- i) Teams are to play matches in Order of Merit;
- j) In Friday Competition, doubles sets are 9 game sets (with a 7 point tie-break at 8 games all) and singles sets are to be tie-break sets (with a tie-break at 6 games all);
- k) In Saturday Competition starting at 8.30am, all sets are tie-break sets (with a 7 point tie-break at 6 games all). In matches commencing at 10.30am, all sets are to be 6 game sets (with the winner being the first player to reach 6 games). In Green ball competitions a "sudden death" point will be

played at deuce. Orange ball sets will be first to 4 games with no add scoring ie sudden death at deuce;

- l) The Home team is to supply at least four balls as determined by the Council of Management. Friday night Competitions and Saturday Competitions Divisions 1 – 3 are to supply new balls. All other divisions are to supply good quality used balls;
- m) No person is permitted within the confines of the court (including back and side stops) other than players on court and, if requested by players, the umpire as agreed between Team Supervisors;
- n) A parent may not umpire any set in which their child participates;
- o) Premiership points are awarded for each set won and a further two points for the winner (or one for a draw).

6. SENIOR MATCHES

i) Singles Competition

- a) Teams shall consist of four or five men players (Men's) and of four or five women players (Women's);
- b) All matches consist of two doubles and four singles;
- c) No player may play more than one doubles and one singles;
- d) Doubles matches are to precede singles matches unless agreed otherwise by the Team Captains;
- e) Teams are to play matches in Order of Merit;
- f) Singles sets are to be tie-break sets (with a 7 point tie-break at 6 games all). During daylight saving, Division 1 singles sets, when played in the late session, are to be 9 game sets (with a 7 point tie-break at 8 games all). All doubles are to be the best of three sets, the first two being tie-break sets (with a tie-break at 6 games all if necessary) and the third set being a match tie-break (10 point tie-break);
- g) The Home team is to supply balls as determined by the Council of Management. In division 1, at least six new balls are to be supplied. All other divisions are to supply at least four new balls;
- h) Premiership points are awarded for each set won and a further two points for the winner (or one for a draw).

ii) Combined Competition

- a) Teams shall consist of four or five men players and four or five women players;
- b) All matches consist of two men's doubles, 2 women's doubles, four men's singles and four ladies singles;
- c) No player may play more than one doubles and one singles;
- d) Doubles matches are to precede singles matches unless agreed otherwise by the Team Captains;

- e) Teams are to play matches in Order of Merit;
- f) All doubles are to be the best of three sets, the first two being tie-break sets (with a tie-break at 6 games all if necessary) and the third set being a match tie-break (10 point tie-break). Singles sets are to be tie-break sets (with a 7 point tie-break at 6 games all). During daylight saving, Division 1 singles sets are to be 9 game sets (with a 7 point tie-break at 8 games all);
- g) The Home team is to supply balls as determined by the Council of Management. In division 1, at least twelve new balls are to be supplied. All other divisions are to supply at least eight new balls;
- h) Premiership points are awarded for each set won and a further four points for the winner (or two for a draw).

iii) Doubles Competition

- a) Teams shall consist of four or five men players and four or five women players;
- b) All matches consist of two men's doubles, 2 women's doubles and four mixed doubles;
- c) No player may play more than one doubles and one mixed doubles;
- d) Doubles and mixed doubles matches are to be played in Order of Merit;
- e) Men's and women's doubles are to be the best of three tie-break sets (with a tie-break at 6 games all) and mixed doubles sets are to be 9 game sets (with a 7 point tie-break at 8 games all);
- f) The Home team is to supply balls as determined by the Council of Management. At least eight new balls are to be supplied;
- g) Premiership points are awarded for each set won and a further four points for the winner (or two for a draw).

7. FINALS

- a) At the conclusion of the minor (home and away) rounds, the Executive Committee will determine the four teams accumulating the most premiership points. These teams are eligible to contest the Finals. If two or more teams are equal, the positions will be determined by matches won (a draw is counted as half a win) and, if equal, by the number of sets won and, if equal, the number of games won, for divisions with byes highest averages applies;
- b) Finals matches will be played on courts nominated by the higher placed team;
- c) Finals matches are to be conducted as follows:
 - Week 1 1st v 4th, 2nd v 3rd
 - Week 2 Winners of Week 1 matches play Grand Final;

- d) Orders of Merit (for each Competition) are to be submitted by Clubs participating in Finals matches in accordance with any determination made by the Executive Committee;
- e) A Nominated Team participating in Finals matches must play in the Order of Merit approved by the Executive Committee;
- f) To be eligible to play for a Nominated Team in Finals matches, a player must have played at least five matches in that Nominated Team, or in a lower division of that competition. This requirement is reduced to four matches where matches played by a team during the season do not exceed twelve. A player may not play finals in more than one competition conducted at a similar time;
- g) In Finals matches, doubles precede singles and mixed doubles and the order of play is 2, 1. The order of play of the singles or mixed doubles is 4, 3, 2, 1;
- h) Unfinished Finals matches are to be completed prior to Saturday of the week following the scheduled Final. The time and venue should be determined by mutual agreement of the Team Captains or, if agreement cannot be reached, by a determination of the Executive Committee;
- i) In the event of a drawn match in Finals, the winner shall be the Nominated Team that finished higher on the premiership table at the conclusion of the minor rounds;
- j) Each team is to supply balls as determined by the Council of Management as follows:
 - Friday Juniors at least 2 new balls
 - Saturday Juniors Divisions 1-3 at least 2 new balls
 - Saturday Juniors Divisions 4 and below at least 2 good used balls
 - Senior Singles Division 1 at least 4 new balls
 - Senior Singles Division 2 and lower 2 new balls
 - Senior Combined Division 1 at least 6 new balls
 - Senior Combined Division 2 and below at least 4 new balls
 - Senior Doubles Division 1 at least 6 new balls
 - Senior Doubles Division 2 at least 4 new balls
- k) The winning team is to ensure that Score Sheet is accurately completed and forwarded in accordance with the requirements of the Executive Committee;

8. OTHER

- a) These By-Laws are to be read in conjunction with the Rules of Tennis;
- b) The Code of Behaviour, Rules for Matches Played Without An Umpire and Etiquette published by TA should be observed at all times where applicable;
- c) Submissions in respect of alleged contraventions of these By-Laws are to be lodged by the Club or a member of the Executive Committee.

Submissions must be in writing clearly setting out the grounds of complaint and reach the GDТА Secretary no later than 7pm Wednesday following the match in question;

- d) The Executive Committee is the sole authority for the interpretation of the By-Laws and may take remedial action and/or impose sanctions if any contravention occurs;
- e) The Executive Committee, or their nominated sub-committee, may make determinations to resolve any dispute arising in any match.